



## RURAL MN CEP CAREER ADVISING PROGRAM

RMCEP's Career Advising Program (Career EdVenture) assists School Districts with meeting their **World's Best Workforce requirements**. Services are tailored to meet each school's unique needs, whether that is to fill gaps or bolster exciting 'career and college readiness' initiatives. Career Advisors collaborate with administrators, counselors, teachers, parents, employers and higher education/training providers as part of a comprehensive approach to services. Schools can request services on a short term basis (e.g. a few hours a week for a quarter/semester) or yearly (e.g. half a day a week, a full day per week, or more).

The following MENU of SERVICES is structured around the nine emphasis areas of state legislation 120B.125 (**Planning for Students' Successful Transition to Postsecondary Education and Employment**).

### MENU OF SERVICES

#### Element 1 | Personal Learning Plans

Personal Learning Plans will be updated after each individual session with students, using MCIS, Naviance, or other platform.

#### Element 2 | Lessons, Approaches and Testing

Instruction on topics that emphasize academic rigor (study skills, changing workforce, choosing high school courses to prepare for success at college or on the job, occupations in demand, SMART goals, etc). Proctor National Career Readiness Certificate. Assistance with military/college admissions.

#### Element 3 | Self Assessment and Identification of Career Preferences

Assessment administration and interpretation.

Assist students identify their preferred workplace setting and understand the interplay of lifestyle choices, salary and budgeting (MCIS Reality Check).

#### Element 4 | Timelines and Steps to Achieve College and Career Goals

Individual advisement sessions to explore post-secondary options, career and college readiness to-do lists, set goals, and identify steps to achieving goals based on student's unique interests, abilities, needs, and post-secondary plans.

*--CA informs students of all options--*

#### Element 5 | Education/Training and Career Options

Offer assistance and instruction on career exploration, occupations in demand, education training options, and career pathways (military, workforce, college certificate/diploma/degree, apprenticeship, and internship).

#### Element 6 | Integration of Academics, Careers, and Work-Based /Experiential Learning

Provide students with access to opportunities for job shadowing, guest speakers in the classroom, internships, informational interviews, and field trips to colleges, etc.

#### Element 7 | Career and College Readiness Supports

Provide students with access to information about scholarships, financial aid, and college FAFSA applications.

Assist students with job search strategies.

#### Element 8 | Collaboration and Work-Based/ Experiential Learning

Provide students with work-based learning opportunities such as field trips and speakers in the classroom. Connect students with business (job shadow, info interview, internship, apprenticeship, employment). Connect students with colleges (research, college visit, college fair). Connect students to Military. Also serves as a resource for parents or guardians.

#### Element 9 | Annual Review

Review PLP with students, parents or guardians, teachers, administration, and school counselor, as needed.

Contact Craig Nathan, Director of Regional Initiatives,  
at 218.825.6784 or [craign@rmcep.com](mailto:craign@rmcep.com) to secure your school's Career Advisor!