Career Advisor Services



Rural Minnesota CEP, Inc (Concentrated Employment Program) is the Employment and Training Provider for NW Minnesota. We are a Private Non-Profit and have been in business for over 50 years.

RMCEP's Career Advising services are tailored to meet each school's unique needs, whether that is to fill gaps or bolster exciting career and college readiness initiatives. Career Advisors collaborate with administrators, counselors, teachers, parents, employers and higher education/training providers as part of a comprehensive approach to services. Our main focus is to:

- Helps <u>Students</u> plan their transition into post high school productive lives at work or in post-secondary school.
- Helps Parents become more involved in decisions that will affect their student's future.
- Helps <u>Employers</u> by providing them with a new generation of a well-qualified and a well-directed workforce.

What a Career Advisor does:

Assist schools /students and parents with

- Career exploration activities including:
 - Assessments (e.g., interests, work values, personality).
 - Career research
 - Career pathways/clusters
 - Education/training options and costs Scholarships FAFSA MN NorthStar Promise
 - College research and applications
 - Career resources/tools
 - Workplace skills/expectations
 - Job search strategies
 - Occupations in demand
 - Expectations of a changing workforce; choosing high school courses that will prepare students for success at college and/or On-The-Job Training.
 - SMART Goals; skills/training/education for emerging fields and occupations in demand.

Through this program, our Career Advisor can offer group as well as individualized assistance to any student that would like/needs assistance with Career Exploration, Researching Post-Secondary Options, Application to Schools/Training Programs, FAFSA, Scholarships, as well as Job applications/Resume.